



## Holiday Markets at the Blacksburg Farmers Market Application—Deadline September 30, 2023

**When:** November 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, & 25<sup>th</sup> and December 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, & 23<sup>rd</sup>, 2023.

**Where:** Market Square Park, corner of Roanoke St. & Draper Rd., Blacksburg, VA.

**What:** During the months of November and December we will invite local handcrafted and vintage sellers to join us on the dates listed above for the opportunity to vend our Holiday Markets.

**Time:** 9 a.m.—2 p.m.

### **Regulations:**

- All participating businesses must be located within a 50-mile radius of Blacksburg
- **Craft items must be handmade by the seller and of artisan quality – see craft section below**
- Upscale vintage quality items will be considered, but no other “resale” items are allowed
- Rain or shine
- Vendors must be set up and ready to sell by 8:45 a.m. and stay until 2 p.m.
- All vendors must have a pop-up tent or market umbrella with weights and are responsible to supply their own tables, chairs, etc.
- Fees: A one-time \$150.00 stall fee for a 10’ x 10’ space, (payable upon notification of acceptance) and 4% of your total sales payable at the end of each event day. **The \$150.00 fee applies regardless of how many events you attend during the Holiday Market Month.**
- Applications will be reviewed by a jury, and consideration will be given to quality of merchandise as well as establishing a diverse variety of goods for each market.

*If interested, please:*

- 1. Complete and submit application form by September 30, 2023, along with up-to-date photos of representative items you will be selling.*
- 2. If selected, you will be notified by **October 15, 2023***
- 3. Once notified, you **MUST PAY THE \$150 stall fee on or before October 25, 2023.** You will not be permitted to set up and sell before fee is collected. **Spots will be assigned on a first come, first serve basis. Space is limited so act fast! Spaces will only be assigned once stall fee payment is received.***

Please submit application and payment to: **Friends of the Farmers Market**, P.O. Box 568, Blacksburg, VA, 24063 **OR** email to [Director@blacksburgfarmersmarket.org](mailto:Director@blacksburgfarmersmarket.org). **Don't forget to email sample photos of your merchandise**



## Blacksburg Farmers Market Holiday Market Application

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Please indicate which dates you will be attending:

\_\_\_\_\_ November 4, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ November 11, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ November 18, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ November 25, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ December 2nd, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ December 9th, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ December 16th, 2023                      9 a.m. - 2 p.m.

\_\_\_\_\_ December 23<sup>rd</sup>, 2023                      9 a.m. - 2 p.m.

**Please provide a brief description of the items that you wish to sell**

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**\*If applicable, please submit this document along with your completed Vendor Application\***

1. Media Designation: Please select the media designation for your craft.

- A.  Clay       Leather       Mixed Media
- B.  Wood       Fiber       Man made Materials
- C.  Glass       Metal       Natural Materials
- D.  Jewelry       Paper       Other: \_\_\_\_\_

**Please answer the following questions. If necessary, you may attach additional pages.**

2. Describe your work using the following guidelines:

a. Give a general description of your work in 300 words or less.

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3. Describe your process using the following guidelines:

- a. Describe the techniques, processes, and materials you use in the production of your craft.
- b. Include parts of the process that may involve integrated technology like a 3D printer or CAD/CAM programs.

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4. Describe any outside components using the following guidelines:

- a. List the components used in your work that are NOT produced by you, such as lamp parts, findings, basket reed, buttons, or hinges. Note: No less than 75% of your work must be produced by you.
- b. Please include services you contract out like washing, sewing or casting.

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5. Other details:

- a. Is there anything you would like the review panel to know about your work that was not included in this questionnaire?

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6. Image Requirements:

- a. Please submit at least 5 printed color images of your work. Include additional photos of your tools and work area. If you do festivals, please include a booth shot.

## **Blacksburg Farmers Market Code of Conduct**

The Friends of the Farmers Market, Inc. strives to provide a supportive environment for both vendors and customers of the Blacksburg Farmers Market. The purpose of the Code of Conduct is to help ensure the safety and well-being of all participants.

### **As a Blacksburg Farmers Market vendor and/or the vendor's representative, I will:**

1. Respect and adhere to all rules established by the Blacksburg Farmers Market including (but not limited to) all clauses of the Vendor Regulations.
2. Demonstrate the highest standards of personal behavior and integrity, treating everyone with courtesy and respect and serving as a positive role model.
3. Abstain from physical or verbal abuse and not tolerate it from others.

4. Operate vehicles and other equipment in a safe and responsible manner.
5. Abstain from criminal activity.
6. Comply with equal opportunity and anti-discrimination laws.
7. Under no circumstance, attend or participate in the Blacksburg Farmers Market while under the influence of alcohol or a controlled substance.
8. Under no circumstance possess, sell or consume alcohol or controlled substances at the Blacksburg Farmers Market except at a market sponsored event (e.g. Mingle at the Market). Drinking must be in moderation and the drink must be consumed away from the vendor's booth.

Any behavior or conduct in violation of these standards, or which is otherwise considered in the exclusive opinion of the Market Director to be disruptive and detrimental to the peaceful operations of the Market, shall be grounds to allow the Market Director to require a vendor and any employees, agents, or guests to leave the Market immediately. Failure to comply with any component of the Code of Conduct or participation in other inappropriate conduct as determined by the Market Director may lead to dismissal as a vendor at the Blacksburg Farmers Market.

Vendors shall be responsible for all damages resulting from their failure to comply with these standards of conduct and/or failure to comply with the instruction of the Market Director.

Vendor agrees to pay reasonable costs of enforcement of the Code of Conduct, including but not limited to attorney's fees and court costs, in the event such action is required by the Friends of the Farmers Market, Inc. and/or the Market Director as its agent.

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**All vendors or representatives of vendors who will attend the market must sign a separate Code of Conduct.**

**I have read the Blacksburg Farmers Market Code of Conduct and agree to comply with it:**

Printed Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_